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4 Municipal Plaza Monroe Township, NJ 08831 (732) 521-5000

[www.monroetwplibrary.org](http://www.monroetwplibrary.org/)

September 2014

Dear Math and Reading Buddies Family,

Your child has been matched with a Math and Reading Buddy high school volunteer for the Fall Session (SESSION). Below is your Buddy’s contact information - please contact him/her in order to set up your first appointment at the Library.

Buddy Volunteers have been instructed to try to meet with your child once a week during the ten week session for 30-60 minutes each meeting at the Library. Please plan to remain in the Library while your child is with his or her Buddy. If an emergency arises and you cannot make a Buddy session, please call your Buddy *and* the Library at 732-521-5000 ext. 116.

Attached to this letter is **a note you must sign and return to the Library**. Signing this note confirms that

1) you make our own appointments with your Buddy each week and plan to meet for 30-60 minutes each session, 2) will arrive on time or call your Buddy and the Library if you are unable to attend a session and 3) if you fail to show up for two or more sessions without properly contacting the Library or your Buddy, you may be excused from the program.

Thank you for participating in this program. If you have any questions, please contact Lynnette Fucci, Youth Services Librarian, at [lfucci@monroetwplibrary.org](mailto:lfucci@monroetwplibrary.org) or by calling 732-521-5000.

**Buddy Name: BUDDY**

**Buddy Number/Email: CONTACT**

**Buddy Availability: AVAILABILITY**

**Buddy is comfortable tutoring in: SUBJECT**